



ELMWOOD PARK VILLAGE BOARD OF TRUSTEES MEETING MINUTES

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405

December 11, 2014 – 6:30 p.m.

*Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may **receive** information from members of the public." Correspondence shall be read into record at this time. No public comments.*

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

The meeting called to order at 6:30 p.m. by Acting President Steiner. Present were Pete Clouthier, Brad Jaeck, Ellis Steiner, Nick Haas, Jeff Klimek, Cindy Towery, and Clerk-Treasurer Tammy Ruggaber.

Acting President Steiner states that on December 4 the board asked him to assume the position of interim president due to the resignation of Tom Mills. He thanked the board and let them know that he will endeavor to represent them, and the Village, with openness and integrity. He states there is a lot of work to do to move the Village forward with order and good will.

The Board will hear public comments under the following conditions. The comments must be related to the subject of the meeting. To promote good order, there will be a maximum of thirty minutes of public comment. Each individual is limited to five minutes. Also, members of the public and the board members as well, should only speak when recognized by the chair.

*Public Comment: Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may **receive** information from members of the public." Correspondence shall be read into record at this time.*

Kathy Wells who resides at 3428 Taylor Ave spoke. She asked about the garbage pick-up calendars. Trustee Clouthier suggested she check John's Disposal's website after the first of the year. She also asked about notice for meetings and the timeline of 24 hours. She stated that, in the past, proper notice was not given. Acting President Steiner stated we did meet the posting requirements for this evening's meeting and we cannot comment on the past.

Consent agenda: Accounts Payable and Minutes from December 1st and 4th are reviewed for approval. Trustee Jaeck requests his name be changed on the December 1st minutes from Bill to Brad. Trustee Klimek asks about payments to Macemon and the Clerk-Treasurer indicates she has a check on her desk that she will mail. December 1st and 4th's meeting minutes are unanimously approved.

The Clerk-Treasurer reports that she needs road work information to report to WISLR. Trustee Klimek indicates there was no road work done. She also indicates she needs a list of tenants. Acting President Steiner states there is a list in the office and he will get it to the Clerk. The Clerk also states that she needs a copy of the approved 2015 budget. Trustee Towery indicates she will provide the Clerk with a copy.

Trustee Haas reports on the email issue. The Microsoft Live domain we have been using for free is being sunsetted. The company will no longer offer support and we can't make any account changes. Board discussed options and budget concerns. Trustee Haas proposed a motion to use Microsoft Office 365 Business Essentials which costs \$5 per month, per user with a one year commitment. The motion is passed unanimously and will be financially secured as soon as feasible. (Note, Clerk will locate Village's tax exempt certificate.)

Trustee Jaeck reports on insurance. He states that the premium on the replacement policy we've had is increasing excessively. He found an alternate option in the Local Government Property Insurance Fund. It is still managed by the Horton Group. Replacement value is \$5,000,000. The policy does not cover maintenance items. He suggests we obtain an auxiliary insurance through the Chub

Group. The total cost is approximately what we have paid and provides substantially more coverage. Trustee Jaeck reads the resolution (attached) and makes a motion to incorporate the auxiliary policy with the Chub group into the resolution. The motion passes unanimously. The board then unanimously approves the resolution.

Trustee Towery suggests we discuss where the village is at with the selling of the property at 3554 Taylor Ave. The board reviews a letter from Evergreen Academy. Acting President Steiner indicates he will further address this issue in his report.

Trustee Clouthier reports about Racine County Emergency Management and their annual report. In 2014, there were 39 tornado watches, 23 tornado warnings, 121 thunderstorm watches, and 164 thunderstorm warnings. President Steiner asks about emergency planning for the village. He directs Trustee Clouthier to develop an emergency plan for our properties.

Trustee Klimek has nothing to report.

Acting President Steiner speaks about the properties at 3131 and 3554 Taylor Ave. We need to assess these properties and determine if they are profitable and worth retaining. We also need to assess their value and condition

Acting President Steiner interrupts his report to allow the Deputy Sheriff give his report. The Deputy Sheriff explains of enforcement activities throughout the village in November.

Acting President Steiner then continues the discussion regarding the properties .He states Evergreen is prepared to make an offer but we are not prepared to entertain one. Per section 1.04 of the Village municipal code, he is appointing a committee to study and report back to the board on the value and cost of village owned properties. The committee will consist of trustees, plan commission members, and residents. He wants the committee to give a comprehensive report of all aspects of the 3131 Taylor Ave property including whether to sell or retain, control, marketing, costs and maintenance at the March 12th meeting.

Trustee Haas speaks regarding the properties and suggests that the Taylor Complex may be within Evergreen Academy's reach to purchase. He also brings up the issue of the required green space/park. Acting President Steiner states these are all things that will be studied by the committee.

Kathy Wells speaks again about the maintenance costs of the 3554 property and it is her opinion that we sell it.

Acting President Steiner reports that the credit cards issued to Tom Mills and Barb McNulty have been cancelled and we will revisit the credit card issue after the spring election. The monthly newsletter is discussed and the consensus is that the regular postings to the website meet this need. Acting President Steiner feels that residents would enjoy a formal newsletter.

Acting President Steiner speaks of the trustee vacancy and per section 2.08.05 of village code, an interim trustee will be appointed, with majority approval of the board, at the January meeting. Acting President Steiner then makes a motion to adjourn to closed session to discuss the status of maintenance workers. (*Pursuant to Wisconsin State Statute 19.85(c) We will go into closed session to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*)

The motion is passed unanimously to adjourn to closed session at 7:40 pm.