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MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF ELMWOOD PARK  
Held at the Village Hall  
June 14, 2012  
6:30 p.m.

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Present:

Audrey Viau, President

Joanne Smith, Clerk/Treasurer

Dave Voss, Trustee

Linda Pelish, Trustee

Brad Jaeck, Trustee

Pete Clouthier, Trustee

Excused: Dave Cattoi, Trustee

Ellis Steiner, Trustee

Others: Veronica Rudychev, Mt. Pleasant Clerk/Treasurer  
Village Residents

President Viau called the Board of Trustee meeting to order at 6:45 p.m.

Roll call taken

Racine County Sheriff – Monthly report

Sergeant Bill Mattke presented his monthly report. Deputies spent 2 hours of billable time in the Village in May, for an invoice total of \$103.36.

Approval of Minutes – **Trustee Clouthier asked that his report from the previous meeting be corrected to read that the “billing” is within specs, not the “building” is within specs. Motion made by Trustee Clouthier to accept the regular minutes as corrected for the May 17, 2012 Board of Trustees meeting, seconded by Trustee Pelish, motion carried.**

Clerk/Treasurer’s Report

Clerk/Treasurer Smith distributed May 2012 Profit & Loss Budget vs. Actual, Balance Sheet, and Billing Detail Sheet. **Trustee Pelish made a motion to approve the Clerk/Treasurer report as presented, Trustee Clouthier seconded, motion carried.**

Accounts Payable

**Trustee Clouthier motioned to approve payment of the Accounts Payable bills as presented, Trustee Voss seconded, motion carried.**

Trustee Reports

**Trustee Voss:** Received one estimate for the tennis courts at Beebe and is waiting for others to be received.

**Trustee Cattoi:** Excused.

**Trustee Clouthier:** No report.

**Trustee Pelish:** No report.

**Trustee Jaeck:** Follow-up report regarding annual expenses related to rental properties. This information was

obtained from the Village's auditor, Pat Romenesko. Not having an escrow is a real concern. Suggested to residents that a special assessment for an escrow may be needed, or the property may have to be sold and lease some space somewhere else.

President Viau mentioned Pat Romenesko will be at the next regular Trustee meeting in July.

**Trustee Steiner:** Excused.

#### Old Business

1. Update on rental properties:

##### **Beebe School**

Day Summer Camp in progress and going well.

##### **Taylor Property**

Church youth group is looking for space and was referred by another tenant in Building 4.

Building 5 – The corporation papers are now in order for the potential tenant, but part of the business was sold and we are waiting for updated financials. President Viau will drop off a lease for their review.

2. Replacing air conditioning units and providing security measures: Two proposals were handed out at the last meeting. President Viau handed out a proposal from Foreman-Langefeld that was received on May 31, 2012. Trustee Ellis was trying to get one as well, but is not here tonight. President Viau would like to proceed with the proposal from All-Pro Mechanical to replace the unit in Building 4 only. It is the best price and includes all of the electrical work.

There was a question regarding the two proposals handed out at the last meeting because one of them was two years old and even though they were from two different companies, they were signed by the same person. President Viau explained that the companies had split and that person was at the other company now. Also, the proposal that is two years old will still be honored. After much discussion a **motion was made by Trustee Jaeck to proceed with the proposal from Foreman-Langefeld HVAC Inc. to complete the work at both Building 4 and Building 5 at this time. Trustee Clouthier seconded, motion carried.**

**Motion was made by Trustee Pelish to use Century Security to provide security measures for the air conditioners. Trustee Clouthier seconded, motion carried.**

President Viau said we will be taking the new business in a slightly different order so that the closed session is the last item for the night.

#### New Business

1. Procedure on Conditional Over-lay Commercial Zoning District. Developer to rezone to commercial land. Developers request to rezone residential property to commercial property. The residents became very disruptive and were asking questions that President Viau was unable to answer. **Trustee Jaeck made a motion to defer this matter to the Planning Commission, seconded by Trustee Clouthier.** The crowd was not happy that President Viau was taking so long before she asked the board to vote. **A roll call vote was taken: Trustee Jaeck-Yes, Trustee Clouthier-Yes, Trustee Voss-Yes, Trustee Pelish-Opposed. Motion carried.**

**Motion was made by Trustee Voss that the Village of Elmwood Park combine the Public Hearings into one Public Hearing to consider the adoption of a Planned Unit Overlay District and the rezoning of residential land to commercial and the Public Hearing being a joint hearing with the City of Racine. In the event Racine does not want to proceed jointly then the Village of Elmwood Park would have its own**

**hearing.**

Much discussion followed and it was made clear by the residents that they do not want a public hearing with the City of Racine. The residents also feel that the Village's attorney should be present at these meetings to answer their questions. **No second was obtained. Motion failed.**

President Viau will talk to the attorney to have him attend the next Plan Commission meeting and then follow up with a Board Meeting.

Residents were also questioning President Viau as to why she hasn't fulfilled her obligation to fill the open position on the Plan Commission.

2. Resolution Requirement for 2011 DNR CMAR – Compliance Maintenance Annual Report: Trustee Voss handed out the 2011 Report. **Motion made by Trustee Voss that DNR CMAR Report be approved. Seconded by Trustee Clouthier, motion carried.**

3. Closed Session per WI § 19.85 (1)(c) and WI § 19.85 (1)(e): **Motion made by Trustee Pelish and seconded by Trustee Voss to go into CLOSED SESSION per WI § 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and; WI § 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Elmwood Park Contract with Village of Mt. Pleasant for Clerk/Treasurer position. Motion carried.**

**Motion made by Trustee Voss to RECONVENE INTO OPEN SESSION to take possible action on the items discussed during the CLOSED SESSION. Seconded by Trustee Clouthier, motion carries.**

**Motion made by Trustee Clouthier to approve the agreement with Mt. Pleasant regarding Clerk/Treasurer position. Seconded by Trustee Pelish, motion carried.**

Correspondence/Miscellaneous

None.

Adjourn

**There being no further business, Trustee Clouthier made a motion to adjourn at 9:00 p.m. Trustee Jaeck seconded, motion carried.**

Joanne Smith, Clerk/Treasurer  
Village of Elmwood Park

Draft Minutes distributed on:  
Approved by Board on: \_\_\_\_\_