

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Village Clerk's Office at (262)664-7828 with as much advance notice as possible.

Village of Elmwood Park  
 Public Hearing and Village Board Meeting Minutes  
 3131 Taylor Avenue, Building 3, Racine, WI 53405  
 September 15, 2016 6:30 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

**I. CALL TO ORDER/ROLL CALL:** Meeting was called to order by President Steiner at 6:45 p.m.

Present	<u>Trustee Clouthier</u>	Present	<u>Trustee Michael</u>
Excused	<u>Trustee Rude</u>	Excused	<u>Trustee Wells</u>
Present	<u>Trustee Bazzett</u>	Excused	<u>Trustee Spencer</u>
Present	<u>President Steiner</u>	Present	<u>Treasurer McNulty</u>

**II. PRAYER AND PLEDGE OF ALLEGIANCE:** President Steiner

**III. PUBLIC COMMENT AND INPUT:** Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting. No Public Comments

**IV. NEW BUSINESS:**

- Village Road Repairs Discussion and Approval:** President Steiner stated that there are road repairs needs that need to be discussed regarding if the Village has the money and do we spend it. He stated he toured the village with contractors and estimated that there were approximately 8 roads with approximately 17 pot holes or a total of approximately 2,300 sq. ft. of road repairs need to repaired most had significant repairs. The contractor indicated that they only have about 2 months left to make a decision to complete the suggest repairs due to weather conditions after that. Estimates were presented to the Board in the amounts of \$14,186.00 and \$15,500.00. Both quotes included cutting out the damaged area of the road and replacing that section. The other option would be to "hot roll" asphalt onto the potholes which would be a more temporary solution to the problem. A discussion was held about the issues. President Steiner made a motion that the board approve an amount not to exceed \$12,000.00 be spent from the road repair account of the budget to do the repairs for the 8 roads and potholes. Motion second by Trustee Bazzett.

Roll call vote:	Motion carried.		
Trustee Clouthier – Aye	Trustee Bazzett – Aye	President Steiner – Aye	Trustee Michael - Aye

President Steiner also discussed the 2017 grant from the State of WI DOT that would assist in paying for replacement of two streets in the village: S. Elmwood Dr. to McArthur Place and McArthur to E. Elmwood Drive. The total cost of that project would be approximately \$80,000.00 with an estimated grant from the state in the amount of \$36,000. The remaining \$44,000. would need to be paid by the village. A decision needs to made for the 2017 budget if the village would want to take advantage of the State funds, as the preliminary paperwork necessary to receive the grant needs to be submitted and involves having engineers confirming the roads. The new roads would need to be completed by June, 2017. Discussion. Item was tabled for discussion at a future meeting once 2017 budget numbers have been projected.

- Taylor Complex Drive Repair Discussion and Approval:** President Steiner discussed the need to have the Taylor complex driveway potholes repaired. He received 3 quotes: \$11,400.00 from Hardtop, \$40,000.00 from Macemon, \$60,000.00 from Cicchini. Repairs would need to be completed during three days that the school would be closed. Once again, due to weather conditions timing is important as repairs would need to be completed within the next two months. He also received two quotes to add to the current driveway at the complex from Building 4 to Taylor Avenue, resulting in a "U" shape driveway. The quotes he received were for the new driveway area to be constructed with base gravel that could later be covered with asphalt for an additional cost. Quotes: \$28,000.00 – Hardtop, \$15,000.00 – Macemon. The approximate cost to add asphalt would be approximately \$25,700.00. Discussion. President made a motion to table this item until next meeting, Trustee Clouthier second, all in favor.
- Water Fountain Discussion:** President Steiner presented the Board with a bid from Feiner Plumbing to repair the broken drinking fountain in the gym of Building 2 in the amount of \$1,075.36. This bid includes the cost of an ADA approved fountain. Discussion. Curt Rude will take a look at the fountain prior to Feiner repairing it. President Steiner made a motion the board approves an amount not to exceed \$1,200.00 for the replacement of the broken drinking fountain in building 2. Motion second by Trustee Clouthier.

Roll call vote:	Motion carried.		
Trustee Clouthier – Aye	Trustee Bazzett – Aye	President Steiner – Aye	Trustee Michael - Aye

- Gym Lighting:** President Steiner informed the board that 3 light were out in the gym. He received a quote from Wellcraft - \$965.00 if ballast are required to be repaired. He also presented bids from Wellcraft to replace all the gym lights with LED lights in an amount of \$11,667.00 and Tower Energy with LED lights in an amount of \$4,592.00, rebates are available through the state and the village would recoup approximately \$2,992.00 after the rebate. Tower Energy would complete the rebate. Net cost after to rebate to village would be approximately \$1,600.00. President Steiner made a motion that the board approves an amount not to exceed \$4,592.00 for the replacement of the gym

lights by Tower Energy. Motion second by Trustee Michael. Discussion.

Roll call vote:	Motion carried.		
Trustee Clouthier – Aye	Trustee Bazzett – Aye	President Steiner – Aye	Trustee Michael - Aye

5. **Washed out Gravel Complex and Circle Tree Project:** President Steiner presented bid from Macemon for grading repair to eliminate the water leaking from the roof of building 2 and running down the foundation walls into the lower level. Discussion. President Steiner made motion to table this item until a future date. Second by Trustee Bazzett. All in favor. Leif Petersen purchased a red oak tree for \$60.00 to plant in the village circle. The tree stump will need to be removed. President Steiner made motion to have Macemon dig out the stump in an amount not to exceed \$500.00. Motion second by Trustee Bazzett. Discussion.

Roll call vote:	Motion carried.		
Trustee Clouthier – Aye	Trustee Bazzett – Aye	President Steiner – Aye	Trustee Michael - Aye

6. **2016-2017 Village Road Improvements:** Refer to Section IV. (1).

7. **Gutters Building 2:** Three quotes were presented to have gutters installed on building 2.

President Steiner made a motion to approve the addition of the rain gutters per lowest quote in an amount not to exceed \$250.00.

Roll call vote:	Motion carried.		
Trustee Clouthier – Aye	Trustee Bazzett – Aye	President Steiner – Aye	Trustee Michael - Aye

8. **Sex Offender Discussion and Code(s) Revision and Update:** President Steiner noted that the plan commission had discussed and sent to the Board three ordinance revisions for review and approval: Cars parked on grass; Tree Stump Removal, and Sexual Offender. Changes need to be heard at a Public Hearing which requires a two week notice of hearing. Discussion. Board members present agreed that public hearing should be scheduled to advise the public of these three changes and a prior change approved by the board relating to establishment of a business district. They are directing the clerk to prepare copies of these new proposed ordinance revisions, email them to all members of board for review prior to the public hearing which should be scheduled for October 13, 2016 prior to the Board meeting with proper public notice given in the newspaper.

V. **OLD BUSINESS:**

1. **2017 Budget Discussion:** President Steiner has been receiving some numbers for preparing the 2017 budget and requested that each trustee be sure to get their budget numbers to him as soon as possible that the budget can be discussed at the next board meeting in October. Once reviewed a public hearing is required prior to its approval, which should be held no later than the November board meeting.
2. **Informational Meeting Count:** President Steiner had been asked what the count was for the vote taken at a prior meeting regarding the sale of the Taylor Complex. There were 17 votes to keep the buildings, 4 to sell.
3. **Board Letter to Evergreen Academy:** President Steiner presented the board with a letter that was prepared written to Evergreen Academy and asked each member to review the letter, and then make arrangements with the Clerk to sign the letter at their earliest convenience.

- VI. **ADJOURN:** Motion made by President Steiner to adjourn the meeting made at 7:55 p.m. Second by Trustee Clouthier, all in favor.