

VILLAGE OF ELMWOOD PARK BOARD MINUTES-REVISED

Thursday May 10, 2018 6:30 p.m.

3131 Taylor Avenue, Building 3

I. CALL TO ORDER/ROLL CALL Meeting was called to order by President Wells at 6:00 p.m.

President Wells	Present	Trustee Hinkle	Present	Trustee Rude	Present
Trustee Rossi	Present	Trustee Berrios	Present	Trustee Goffe	Present
Trustee Bazzett	Present				

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Pursuant to Wisconsin State Statute 19.84(2) "the public notice of a meeting or governmental body may provide for a period of public comment during which the body may receive information from members of the public." No public comments.

IV. CONSENT AGENDA

- a. Accounts Payable – Approved
- b. Minutes – Meeting – 04-12-18 – Motion to approve Trustee Bazzett, 2nd by Trustee Rude, all in favor.

V. REPORTS

- a. Sheriff's Report – On file in clerk's office.
- b. President Report
 - a. Board of Review will be from 6:00 p.m. to 8:00 p.m. on 05-14-18
 - b. Day care in building 5 has received occupancy permit from the City of Racine, hopes to have State approval soon.
 - c. Village newsletter has gone out.
- c. Trustee Hinkle
 - a. Recycling Grant has been approved – the village will receive \$2,779.41 from the state.
- d. Trustee Rude
 - a. Is in process of getting quotes for snow plowing for the new year.
- e. Trustee Berrios
 - a. Insurance Claim – Roof Bldg. 3 – Adjuster to be discussed under old business.
- f. Trustee Goffe
 - a. Had meetings with President and other Trustees to learn the processes of booking the Hall, including updating the contract, acquiring & managing multiple calendars, learning about & scheduling Openers/Closers for events
 - b. Booked 7 new events (\$1,700)
 - c. Amended 2 contracts
 - d. Handled 14 calls and inquiries

- e. Made 18 trips to the Hall
- f. Handled a complaint from a renter
- g. Told a renter she was not getting her security deposit back
- h. Experienced 4 NO SHOWs for showing/contract signing
- g. Trustee Bazzett
 - a. One light was out. Goebel Electric suggested converting all street lights to LED they are working on a quote to replace them.
- h. Trustee Rossi
 - a. Repairs will be done on 31 pot holes found in the village. First areas will be on E. Elmwood Drive and Oak Tree. Quote received from 3 contractors to fill pot holes. Motion Trustee Rossi to hire Rohner Asphalt & Grading, Inc. to fill pot holes as listed in quote in an amount not to exceed \$1,850.00. 2nd Trustee Bazzett. Vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

- i. Clerks Report – County is going with new Dog Licensing program that will require licensing information to entered in to the system. The charge to do this by the program provider would be \$800.00. The village clerk will enter this information into the system rather than hiring the provider.
- j. Treasurers Report

Checking/Savings

Tri-City - General Fund	41,635.93
Tri-City - Money Market	50,005.22
LGIP - LIFT STATION ACCOUNT	3,250.82
LGIP - OPERATING ACCOUNT	<u>133,824.25</u>

Total Checking/Savings 228,716.22

a.

VI. NEW BUSINESS

a. Audit

- i. Copies of the audit were passed out to the board members. Julie Craig from Gordon J. Meier went over the audit. A copy of the audit is available in the clerk's office for review. Motion to accept the audit as presented by Trustee Bazzett, 2nd by Trustee Goffe, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

- b. Floor Scrubber – President Wells presented information on a floor scrubber from Omni Flex to be used on the gym and hall floors. This would make the maintenance department job easier and be more efficient. The cost of the scrubber is \$842.00. Motion by Trustee Bazzett to purchase the floor scrubber in an amount not to exceed \$1,000.00, 2nd by Trustee Rude, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

- c. Meeting Notices – Per discussion with the League of Wisconsin Municipalities monthly meeting notices must be posted in one additional place. The notice will now also be placed on the board located at the south west corner of Maryland Avenue and N. Elmwood Drive.

VII. OLD BUSINESS

- a. Roof repairs - President Wells presented bids from various roofers for repairs to the roof of Building 2. Roof Rite - \$759.00, Carlson Roofing - \$400.00, A-1 Chimney - \$2,250.00. Motion by Trustee Bazzett to hire Carlson Roofing for the repairs not to exceed \$500.00, 2nd Trustee Rossi, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

President Wells presented bids from various roofers for repairs to the roof of Building 3. Carlsen Roofing, \$11,487.00, Langer Roofing & Sheet Metal, \$13,650.00, Rite Choice Roofing, Inc., \$14,900.00 and Roofed Right America LLC, \$17,817.00. Two of roofers stated they believed that roof damage was due to hail. The insurance company was called and have denied the claim for hail damage. President Wells presented an offer from a third-party claims negotiator that could handle the claim dispute with the insurance company. Motion by President Wells to use the claims company, 2nd by Trustee Berrios, discussion, motion amended to use the Paramount Adjusters with verbiage change to contract, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

Motion by Trustee Bazzett to hire Carlsen Roofing to complete roofing repairs on building 3 as per quote in an amount not to exceed \$12,000., 2nd by Trustee Rossi, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

VIII. ENTERTAIN A MOTION TO GO INTO CLOSED SESSION PURSUANT WISCONSIN STATE STATUTES 19.85 (1) (e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. WISCONSIN STATE STATUES (1) (c) Considering employment, promotion, compensation or performance evaluation data of any employee over which the governmental body has jurisdiction or exercises responsibility. Note” Before governmental body votes on the motion, the chief presiding officer must announce and record in open session the nature of the business to be discussed and the specific statutory exemption that is claimed to authorize the closed session and vote to go into closed session.” Item to be discussed in Closed Session – Village Administrator Motion to move in to closed session by Trustee Bazzett, 2nd by Trustee Rossi, all in favor.

IX. RETURN FROM CLOSED SESSION – Motion to return to open session by Trustee Bazzett, 2nd by Trustee Rossi, all in favor. Motion by Trustee Bazzett to hire David DeTroye as the Village Administrator made by Trustee Bazzett, 2nd by Trustee Rossi, vote:

Trustee Hinkle	Yes	Trustee Rude	Yes	President Wells	Yes
Trustee Rossi	Yes	Trustee Goffe	Yes	Trustee Berrios	Yes
Trustee Bazzett	Yes	Motion carried.			

X. ADJOURN – Motion to adjourn by Trustee Bazzett, 2nd by Trustee Rude, all in favor, meeting adjourned at 8:30 p.m.