



3131 Taylor Avenue Unit 1  
Elmwood Park, Wisconsin 53405-4503  
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**VILLAGE OF ELMWOOD PARK BOARD MINUTES-REVISED**

**Thursday October 12 6:30 p.m.**

**3131 Taylor Avenue, Building 3**

- I. CALL TO ORDER/ROLL CALL** – Meeting was called to order by President Wells at 6:30 p.m.
- |                 |         |                 |         |                |         |
|-----------------|---------|-----------------|---------|----------------|---------|
| President Wells | Present | Trustee Michel  | Present | Trustee Hinkle | Present |
| Trustee Spencer | Present | Trustee Bazzett | Present | Trustee Rude   | Excused |

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

Pursuant to Wisconsin State Statute 19.84(2) “the public notice of a meeting or governmental body may provide for a period of public comment during which the body may receive information from members of the public.” Village Resident Curt Rude – 3525 Taylor Avenue discussed the constant maintenance necessary at the Taylor Complex. He is concerned about the decreasing revenue from the buildings and the cost of maintaining the buildings properly, ie: roofs, windows, HVAC, etc.

**IV. CONSENT AGENDA**

- a. Accounts Payable – Motion to approve the accounts payable made by Trustee Bazzett, 2<sup>nd</sup> by Trustee Michel, all in favor, accounts payable approved.
- b. Minutes – Meeting – 09/14/17 – Motion to accept the minutes of the meeting held 09/14/17 made by Trustee Rossi, 2<sup>nd</sup> by Trustee Hinkle, all in favor, minutes approved.

**V. REPORTS**

- a. Sheriff’s Report – On file in the village office
- b. President Report
  - a. Save this date! The village Holiday Party will be on December 9, 2017.
  - b. The appraisal from Interstate Appraisals for the Village Complex came in at \$750,000.
  - c. The car show held in September was successful. 51 cars were in the show, after expenses \$410.00 was donated to the monument.
  - d. Evergreen School field trips have caused parking problems in the complex. Parents going with students on the trip are taking all of the parking spaces leaving no openings for other tenants and their clients/customers. A letter has been sent to the school requesting that they call to discuss how to remedy the situation.
  - e. President Wells has stated that many emails are sent to the trustees and she does not get a response from them. She is asking that the trustees please acknowledge receipt of emails.
  - f. Trustee Bazzett needs to check the street lights in the village on a weekly basis – discussion -
- c. Trustee Rude - Excused

- d. Trustee Spencer – The hall rentals continue to come in.
- e. Trustee Michael – Still searching for ideas on how to promote the village hall.
- f. Trustee Bazzett - Three bulbs were burned out in the street lights, they have been replaced.
- g. Trustee Rossi – No report
- h. Trustee Hinkle – The first step to apply for the DNR Recycle Grant has been completed.
- i. Clerks Report – The Health Report is on file at the Village Hall
- j. Treasurers Report –

**Current Assets**

<b>Checking/Savings</b>	
Tri-City - General Fund	36,313.35
Tri-City - Money Market	80,273.32
LGIP - LIFT STATION ACCOUNT	3,225.66
LGIP - OPERATING ACCOUNT	<u>78,013.96</u>
<b>Total Checking/Savings</b>	<b>197,826.29</b>

**VI. NEW BUSINESS**

- a. Ordinance Update – Proposed changes to 11.03(1) Regulation of Dogs and Cats and Licensing of Dogs. Review and discussion of changes. Motion to approve addition of 11.03(1)(a-e) made by Trustee Bazzett, 2<sup>nd</sup> by Trustee Rossi, all in favor.  
Proposed changes to 4.02(3) Through Highways Designated and no Parking Areas. Review and discussion of changes. Motion to strike/delete 4.02(3)(b-g) made by Trustee Spencer, 2<sup>nd</sup> by Trustee Bazzett, all in favor.
- b. 2018 Budget/2017 YTD – Trustee Bazzett projected that there will be a budget deficit of approximately \$8,000. based on estimated expenditures projected through 12/31/17. This is primarily due to unexpected expenditures for the village street lights and the cost of the village assessment. Trustee Bazzett made a motion to pull \$15,000. From prior years savings on expenditures and use it for the current year budget. 2<sup>nd</sup> by Trustee Spencer, Ayes: Trustee Michel, Trustee Hinkle, President Wells, Trustee Rossi, all in favor.  
Preliminary figures for the 2018 budget were reviewed. Trustee Rossi shared the upcoming expenses necessary for road repairs, lift station, and sewer maintenance to be approximately \$59,000.  
A special meeting will be held on October 25, 2017 at 6:30 p.m. to discuss the preliminary budget.

**VII. OLD BUSINESS**

- a. Update on Ad Hoc – Chairman Rusty Clark spoke about the work that the committee has done to determine whether the Village would benefit from hiring a Village Administrator. After carefully reviewing the cost, the job description, and benefits the committee would like to recommend that the Village proceed with hiring an administrator if it were in the upcoming budget. The estimated budget for a part-time administrator would be “not to exceed” \$18,000. Per year.
- b. Update on Chimney Repair – President Wells had three quotes for the chimney repair at Building 1. A-1 Chimney and City Wide quoted \$7,975 and \$11,500. Rossi Construction quoted \$5,950. Motion to approve the bid from Rossi Construction for the repair of the chimney at 3131 Taylor Avenue, Building 1 in an amount of \$5,950.00 made by Trustee Spencer, 2<sup>nd</sup> by Trustee Bazzett, Ayes: Trustee Michel, Trustee Hinkle, abstain: Trustee Rossi, motion carried.

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- VIII.** ADJOURN – Motion to adjourn by Trustee Bazzett, 2<sup>nd</sup> by President Wells, all in favor. Meeting adjourned at 8:21 p.m.

APPROVED 11-09-17